

**AGENDA for MechaUZ Project partners meeting (online)**  
**Date of meeting - Wednesday 13 April 2022 – Time: 13:00 CET**

**Partner responsible for the meeting & minutes - TUIT**

**Goals for the meeting:**

- *Finalise Dates for Tashkent Partners' Meeting*
- *Curricula Progress & be updated on the curriculum development*
- *Finalise Dates for next face2face partners' meeting in Tashkent and Train the trainers' workshops in Vilnius (Lithuania) and Viana Do Castelo (Portugal)*
- *Make an initial discussion on the preparation of material for the TTT workshops*
- *Dissemination Activities (next steps – Actions)*

Time in CET	Program
13:00 – 13:30	<b>Information &amp; latest updates</b> (lead: IHU, SEERC)
13:30 – 14:00	<b>WP2: Curricula development</b> (lead: VGTU) <ul style="list-style-type: none"> <li>➤ Curricula Progress – Time plan (VGTU)</li> <li>➤ Feedback from Uzbek Partners</li> </ul>
14:00 – 14:30	<b>WP3: Train the trainers</b> (lead: LIEPU, co-lead as hosting institutions: VGTU, IPVC, all partners) <ul style="list-style-type: none"> <li>➤ Program – Timetable for Vilnius Meeting (VGTU, LIEPU)</li> <li>➤ Workshop structure</li> <li>➤ Finalisation of dates for the events in Lithuania and Portugal</li> </ul> <p>(1-2 days for partners' meeting, 2-3 days' workshop – to be decided among partners)</p> <p>Partners' meetings + Workshops) :</p> <ul style="list-style-type: none"> <li>• for Vilnius (1<sup>st</sup> TTT workshop): <b>30 May – 3 June 2022</b></li> <li>• for Viana Do Castelo (2<sup>nd</sup> TTT workshop): <b>18-22 July 2022</b></li> </ul>
14:30 -15:00	<b>Dissemination activities</b> (lead: FPI) <ul style="list-style-type: none"> <li>➤ Social Media Presence of Partners / Needed Changes in partners' website</li> <li>➤ Next Partner responsible to provide material to Nodirbek (FPI) for updating the projects' social media</li> <li>➤ Website updates (ANDMI)</li> <li>➤ Newsletter Finalisation – Distribution to partners networks (FPI)</li> </ul>
15:00 -15:20	<b>Next partner meeting</b> <ul style="list-style-type: none"> <li>➤ Face2face partners' meeting in Tashkent</li> <li>➤ Finalise the dates: <b>(9-13 or 16-20 May 2022)</b></li> <li>➤ Visa, Coronavirus Situation in Uzbekistan</li> </ul>
15:20 – 15:30	<ul style="list-style-type: none"> <li>➤ Next rapporteur for our next meeting in Tashkent and next online meeting – to be decided</li> </ul>

15:30 – 16:00	➤ Outlook & next steps (lead: SEERC, ANDMI)
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