

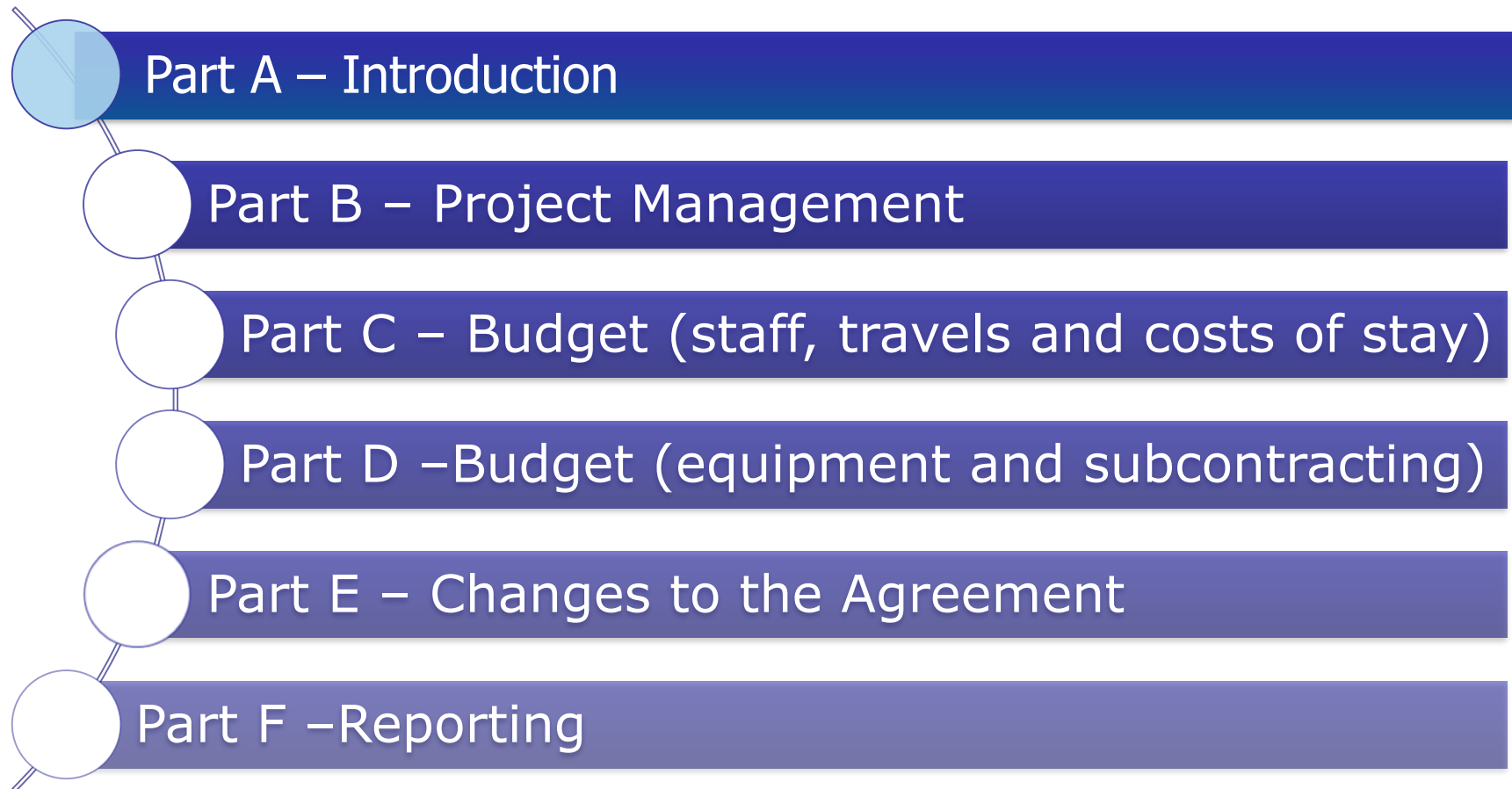


Erasmus+ Capacity Building in the field of Higher Education

PROJECT MANAGEMENT

PART A – INTRODUCTION

Grant Holders' Meeting Brussels, 27-28 January 2020



Part A - Introduction

- 1. YOUR CBHE PROJECT...BUT WE ARE ALL PARTNERS**
- 2. THE RULING TRIANGLE: REGULATORY FRAMEWORK**
- 3. BUDGET OVERVIEW: BASIC PRINCIPLES**



1. Your CBHE project...but we are all partners

The European Commission

- Policy making, priority setting
- Budget allocation
- Impact evaluation

EACEA

- Management of calls
- Supports and monitors project implementation

At national level

- **National Agencies** (Programme Countries)
- **Erasmus+ Offices** (ex-Tempus countries)
- **EU Delegations** (all Partner Countries).

Your Stakeholders

- National authorities, HEI services/depts in the partner orgs., target groups and final beneficiaries;
- Other CBHE projects in : your region / your HEI / your thematic area;



2.1. Your Grant Application



- Forms **part of your Grant Agreement** (Annex I)
- Is the **basis of your partnership cooperation**
- Its implementation has to be **compliant with the three levels of external rules / regulations**

BEWARE!



Do not assume that all activities in your project application are automatically eligible.

Before taking any action, **please verify first that there are no doubts of eligibility on the specific activity.**



2.2. Grant Agreement – Legal Provisions

Role and obligations of the **Beneficiaries**

- **Multi-beneficiary** Grant Agreement
- **Mandates:** contractual link between EACEA and all beneficiaries

All beneficiaries are jointly responsible

- In case of recovery
- In case of audits, checks or evaluation in their premises
- **Only organisations** can be Beneficiaries

Partner country beneficiaries have **specific responsibilities**

2.3. Partner Country Partners

Are **responsible** for:

- Enhancing **relevance** / **added value** of the project results
- **Raising awareness & disseminating** results
- Involving **target groups and local stakeholders**
- **Ensuring implementation and sustainability** of the project results
- Respecting national requirements / **legal constraints**

2.4. Clarify the roles and know the rules

Coordinator

- **Oversees the implementation** of activities
- **Manages the funds** and ensures the **respect of CBHE rules**
- **Central communication point** with partners and stakeholders
- **in regular contact** with the EACEA (project officer)
- Submits **interim and final reports and requests for payment** to EACEA

Partners

- **Implement activities** under their responsibility
- **Support the coordinator** (e.g. providing information and supporting documents for reporting on time!)
- **Work in full transparency** with the coordinator (inform of any changes / delays)
- **Contribute to the dissemination** of the project results in their organisation, community and/or region

3. Budget overview

Co-funding principle

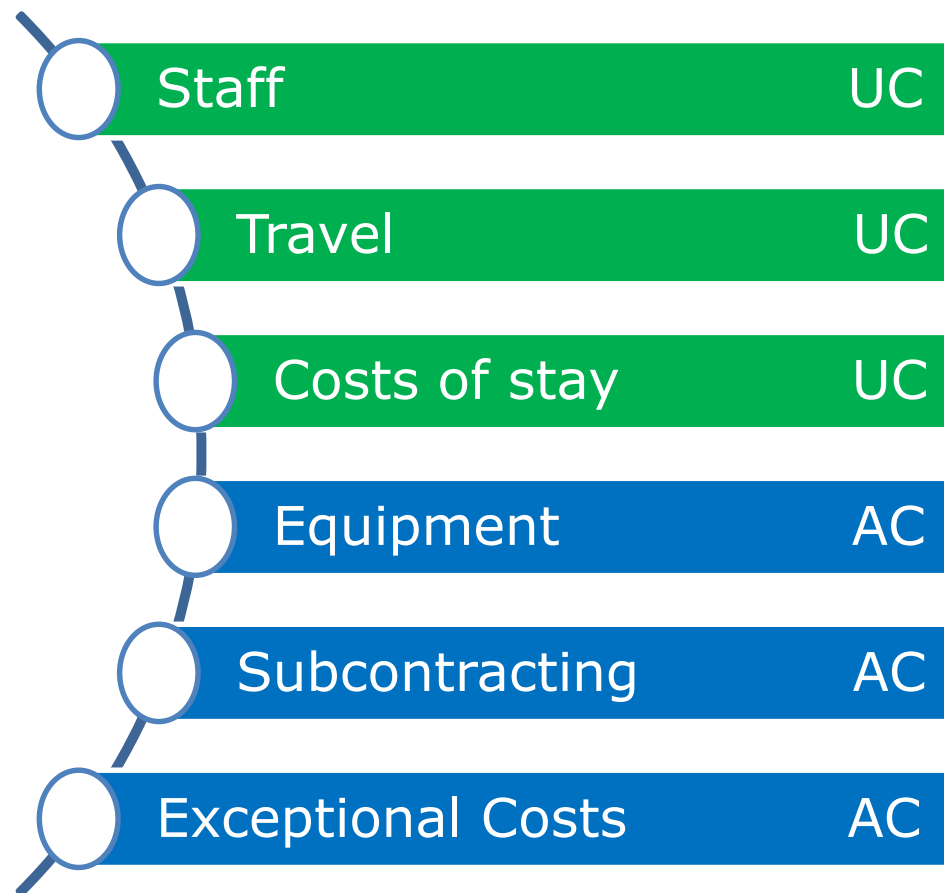
Grant awarded

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Total costs of the project

Unit Costs
(UC)

Actual Costs
(AC)



3.1 Payment and reporting

1st pre-financing: 50%

Upon entry into force of the GA 

2nd pre-financing: 40%

6 months from: 18th month (for 3-years projects)
12th month (for 2-years projects)

balance: max 10%

at Final Report stage

Progress Report by

20th months (3 years)
14th month (2 years)

Final Report within

2 months from the end of
the eligibility period



Audit Report

Required
for all
grants



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Any Questions?

Contact our team:

EACEA-EPLUS-CBHE-PROJECTS@ec.europa.eu

Don't forget to mention your project number!