

## AGENDA for MechaUZ Project partners meeting (online)

Date of meeting - Wednesday 30 March 2022

Partner responsible for the meeting & minutes - FPI

### Goals for the meeting:

- Discuss on feedback and recommendations from the EU & Update news for evaluation and Extension of the project
- Get to know & be updated on the curriculum development
- Discuss on Train the trainers Work package activities
- Make an initial discussion on the preparation of material for the TTT workshops
- Be up to date regarding the time schedule & to do and decide on the dates for the TTT workshop in Vilnius (Lithuania) and Viana Do Castelo (Portugal)

Time in CET	Program
13:00 – 13:30	<b>Information &amp; latest updates</b> (lead: IHU, SEERC)
13:30 – 14:30	<b>WP2: Curricula development</b> (lead: VGTU) <ul style="list-style-type: none"><li>➤ VGTU to present a short presentation of the curricula progress</li><li>➤ Updates from meetings from Uzbek partners for feedback from ANDMI</li></ul>
14:30 – 15:30	<b>WP3: Train the trainers</b> (lead: LIEPU, co-lead as hosting institutions: VGTU, IPVC, all partners) <ul style="list-style-type: none"><li>➤ Discussion on preparation – LIEPU to present a draft proposal for the workshop structure and a timeline for delivery of actions</li><li>➤ Discussion on dates for the events in Lithuania and Portugal</li></ul> (1-2 days for partners' meeting, 2-3 days' workshop – to be decided among partners) Possible periods to arrange: <ul style="list-style-type: none"><li>• for Vilnius (1<sup>st</sup> TTT workshop): Between <b>30 May – 10 June 2022</b></li><li>• for Viana Do Castelo (2<sup>nd</sup> TTT workshop): Between <b>4 - 22 July 2022</b></li></ul>
15:30 -16:00	<b>Dissemination activities</b> <ul style="list-style-type: none"><li>➤ Partners obligations to send material to Nodirbek for updating the projects' social media (update on the list)</li><li>➤ Website updates (ANDMI) Newsletter preparation (lead: FPI)</li></ul>
16:00 -16:20	<b>Next partner meeting</b> <ul style="list-style-type: none"><li>➤ Possibility of face2face in Tashkent or Liepaja (possible period to arrange: <b>4-22 May 2022</b>)</li></ul>
16:20 – 16:30	<ul style="list-style-type: none"><li>➤ Next rapporteur for our next meeting online – to be decided</li></ul>
16:30 – 17:00	<ul style="list-style-type: none"><li>➤ Outlook &amp; next steps (lead: SEERC, ANDMI)</li></ul>