

Minutes of meeting from previous online 14 WEB meeting

Discussion on current status of WP (Dr. Anastasios)

1: Progress on Finalization of the curricula (TSTU).

Prof. Vytautas: just need finalization to look through discipline chains of the courses, if partners provide update will be replied very fast. Finalization of the curricula must be also presented, discussed and published on website or in the final conference at AndMI in September or October (Dr. Anastasios).

2. Timeline presentation for Accreditation and certification process (TUIT)

Representative person of the TUIT, prof. U.Hamdammov provided following information about Accreditation and certification process:

- Public administration reforms and changing responsibilities on accreditation process;
- Finalized and preparing documents/activities for accreditation;
- Timeline of accreditation and certification process;
- Results of the accreditation.

Comments: some changes on accreditation process are expecting by Ministry of Higher education and will be introduced within a week (J.Rakhmatullaev, AndMI)

Anastasios mentioned that firstly finalize the accreditation documents till the end of April or beginning of May. Then finalize the curricula and share it with FPI and AndMI to publish on the website. And present in the final meeting in Andijan.

3. Finalization of Upcoming training events in Uzbekistan 15-19 May

Anastasios provided following information and tasks among EU and Uzbek partners related to planned training events in Tashkent:

- Each EU partner universities nominate people who will be responsible for developing and organizing training courses and visit to Tashkent in order to teach Uzbek trainers in the field of Robotics and Mechatronics;
- Possibility of proposing general Business oriented courses (if needed) by partners which Mechatronics and Robotics department is not available at their university;
- Allocated budget for EU partners who visit to Tashkent. And each EU partner is able to bring 2 professional trainers and 1 administrative staff (3 people in total) for developing the training courses;

- Uzbek partners should set a table including time, responsible people, items and suggested courses related to training courses for filling EU partners to nominate professors who could teach the courses;
- During the event in Tashkent 1-2 days will be allocated for project partner meeting and 3-4 days will be allocated for development of the courses for Uzbek lecturers;

Comments: J.Rakhmatullaev mentioned that he has already created Doogole docs and shares after the meeting. Moreover, J.Rakhmatullaev also mentioned that TUIT is responsible for implementing training courses.

Dr. Maria mentioned that she needs to discuss with Thomas regarding the people who will deliver the courses.

Prof. Vytautas: Any type of information will be provided if needed. Dr. Patrick is responsible in developing the courses for trainers for both Lithuania and Portugal (Dr. Anastasios)

J.Rakhmatullaev: About 8 teachers from each Uzbek partners will be involved to participated in the training courses. And 3 types of separated groups (about 15-16 people in each group) will be created.

Questions: Dr. Anastasios asked about extending the days of training courses due to large number of participants. And J.Rakhmatullaev answered that developing of courses will be continued online after online platform gets ready.

4. Changes in the financial reporting process periods

Dr. Anastasios informed about meeting with TSTU and their decision on TSTU's responsibility on all the financial reports like gathering the reports from all partners till in the end of the project due to one of the partners who was responsible for financial reports left the consortium.

Partners will need to provide financial reports from the beginning of the project till May, 2023 and rest of the reports 1 or 2 months before the end of the project in order to support TSTU to gather all the information.

EU financial report templates and excel tables will be provided in order to deal with and understand some changes.

5. Upcoming meetings (Riga, Latvia & Tashkent, Uzbekistan)

As the result of discussion on exact dates of upcoming meeting in Riga, Latvia, EU colleagues suggested to implement it on 19-23 June, 2023 in order to having a chance to participate in national holidays as well.

Dr. Maria Snaidere suggested to allocate 2 or 3 in Riga and remained 3 days excursions to Liepaja and Valmiera.

Comments: Uzbek partners, Dr.Utkir Hamdamov and Nodirbek Ismailov agreed days and supported EU colleagues' idea.

6. Dissemination activities, Web site updates (FPI)

Nodir (FPI) informed that they are preparing a video with J.Rakhmatullaev (AndMI) which includes all the processes and meetings related to the project.

J.Rakhmatullaev (AndMI) approved that they are preparing animation video and also mentioned video material is the best way to disseminate and to show the all the results. After finishing the video it will be uploaded to the website.

J.Rakhmatullaev (AndMI) showed renewed and developed design of the project website by adding "Meetings" section for reports of each meeting and "Gallery" section for photos which taken related to project.

Comments: Dr.Anastasios commented new design of the website and praised it by mentioning new design is looking much more better than previous one and suggested to create sections for actual activities, delivered courses and materials.

7. Allocation and timeline of remaining WP activities

Dr.Anastasios informed that WP 1 totally finalized and asked other EU colleagues who are responsible for Work Packages to share all information in order to finalize other WP.

WP 2.1 - Development of new scheme of cooperation should have to be done in August 2022. And according to Dr.Patrick (Liepaja University) it will be totally finalized this month.

8. Next web meeting end of December

Dr.Anastasios informed about next online Web meeting time and suggested beginning (7-8-9) or middle (14-15-16) of March.

KEEI team took responsibility for organizing next online Web meeting including making Doodle and timeline.

9. Next Steps/Other Issues



Dr.Anastasios made a conclusion and generalized tasks among partners.