Modernization of Mechatronics and Robotics for Bachelor degree in Uzbekistan through Innovative Ideas and Digital Technology

(MechaUz)

609564-EPP-1-2019-1-EL-EPPKA2-CBHE-JP

MechaUZ_5.1 Minutes of 3rd ZOOM Meeting_V.0.2

Project Acronym: MechaUZ

Grant Agreement No.   609564

Deliverable Editor(s)   SEERC

Dissemination level: Institution (Consortium Internal)

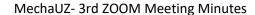## Revision History

Version	Date	Organisation	Author	Changes
0.1	1/7/2020	SEERC	T.Chatzi-Sotiriou	Creation of Minutes of Meeting
0.2	1/7/2020	SEERC	T.Chatzi-Sotiriou	Corrections of Minutes of Meeting

Document Contact Information

Name	Organization	Contact information
T.Chatzi-Sotiriou	SEERC	tsotiriou@seerc.org

Welcome and Introduction

- Roll Call
- Present: IHU, SEERC, TTPU, IPVC, TUIT, VGTU, AndMI, ViA, KEEI, FPI, LIEPU
  Absent: TSTU, MHSSERU
- Introduction and Agenda
- Short briefing from Coordinator (IHU) on the topic of the finalization of the Equipment List, the hard copies of the Partnership Agreements
- All partners agreed to the video-recording of the meeting.

Workplan Discussion

Work Package 1: Project Preparation and analysis of study programs

- Deadline: July 10th → if you are unable to send it by then, contact Maria Drakaki (mdrakak@gmail.com) to arrange an extension
- If you cannot find information on Mechatronics Bachelor Degrees, feel free to include data on Master's and PhDs.
- If none of the aforementioned can be found, complete the forms for similar degrees, such as: Robotics, Industrial Mechanics etc.
- Update on what material has been sent and what is still missing.
- Please send the <u>finalized</u> version of your research to mdrakak@gmail.com

Work Package 2: Curriculum Development

- VGTU has collected some necessary disciplines and has created a list of practical lab-work. The theoretical course list has been finished, as well as the pedagogical material, the list of books and the credits for our Bachelor's Degree.
- The completed work will be sent for feedback at the beginning of September.

Work Package 4: i-Labs

- Two lists of equipment have been created. ViA will revise them and provide the necessary feedback.
- Once the feedback has been considered, the tendering procedure will begin.
- **BE CAREFUL!** Once the tendering starts the lists **cannot** be changed.

Work Package 5: Quality Assurance

- Presentation and explanation of Quality Assurance Plan (SEERC).
- Please check if the names in "MechaUZ_5.1 Quality Assurance Plan_V.0.1" concerning the Board Members are correct. If not contact tsotiriou@seerc.org to arrange any changes.
- Presentation of QP timetable.
- Please check the timetable and confirm your approval.
- Presentation on new process of naming the documents.

Work Package 6: Dissemination and Exploitation

- Presentation on the Dissemination Strategy (FPI).
- A Facebook page has been created by TUIT: https://www.facebook.com/MechaUZ/
- Website development: Due to legal changes in the Uzbek banking system concerning our program the new official starting date for the website is the 1st of July.

Further Discussion/Other Issues:

- Meeting in Tashkent: possibly at the end of November 2020 → re-discussion in our next meeting in September
- All partners: please make sure to keep each other updated on any drastic changes concerning the pandemic.
- All data exchanged during the meeting (presentations, videos, files etc.) will be uploaded to our shared Dropbox file. Partners will receive the relevant link by email.